



## **Frequently Asked Questions:**

### **1. What are the typical work day hours at the Koch Campus?**

The Production and Learning Options day at Opportunity Partners begins at 9:00 am and concludes at 3:15 pm. The schedule is year round, but the company is closed for a few major holidays.

### **2. What is a typical schedule like at Opportunity Partners Koch Campus?**

The typical day varies from person to person. It depends on a person's funding source and on his or her interests. Some people work on the production floor in the morning and take classes in the afternoon. Others work on the production floor all day, while some only take classes. Some people work at a SET (Supported Employment Team) site and/or at an independent job. The person may have a schedule that varies throughout the week as well depending on the mixture of work opportunities and classes.

### **Learning Options**

The Learning Options (classrooms) schedule is the following:

9:00-10:15 AM 1 class  
10:15-10:30 Break  
10:30-12:00 AM 2 class  
12:00-12:30 Lunch  
12:30-1:45 PM 1 class  
1:45-2:00 Break  
2:00-3:15 PM 2 class

Community outing classes are offered throughout the day. These classes are out of the building during the entire AM or PM period. Time spent in classes is not paid time.

### **Production Floor**

Some of the jobs on the production floor are assembly line, which are paid at a percentage of the prevailing wage while other jobs are piece rated. It is important to note that one needs to wear closed toed shoes while working. Also, while working, a person served earns Paid Time Off. There are times when there is not work available for everyone on the production floor. We call this time OP Tech. During this time, a person served is not paid and he or she will be learning work skills.

We have several lines that work with food or medical supplies. On those lines gloves, a hair net, and a lab coat need to be worn. Also, no jewelry or nail polish can be worn.

### **SET (Supported Employment Team)**

Opportunity Partners offers opportunities to work on supported teams at a variety of community job sites. Some of these include professional cleaning, warehouse, assembly, kitchen help, office work and production work. For more information on the current SET openings, please ask the Service Coordinator working with your team.



### **3. What transportation is used at Opportunity Partners?**

Opportunity Partners Koch campus has a contract with Metro Mobility. Most people served take Metro Mobility to and from Opportunity Partners. However, some people drive independently, take the city bus, have private transportation or Opportunity Partners drives them.

All rides with Metro Mobility need to be cancelled 1 hour before the pickup time. To do this, call 651.602.1080 and let the call center know that the person served will not need rides for the given days.

### **4. How often does the schedule for classes change?**

The class schedule changes every 6 months. This occurs in March and September.

### **5. If I can't get a hold of the Service Coordinator, who can I call?**

When the Service Coordinator is out of the building, one can call the coverage office at 952.912.7450. The coverage office will be able to assist the caller. The Service Coordinator and/or coverage office can also assist with vacation time, accidents, or any other questions/concerns that may arise.

### **6. What needs to be brought to Opportunity Partners on the first day?**

On the first day at the Koch campus, a lunch with a cold pack and a lock for a locker is needed.

### **7. How does a person get a job in the community?**

Opportunity Partners has job developers and job coaches that work with the person supported. They work on interview skills, applications, and search for positions. Once an independent job has been obtained, a job coach will help with the transition to the independent placement.

### **8. What other supports does Opportunity Partners offer?**

Opportunity Partners offers many other supports. These supports include Occupational Therapy, Speech Therapy, a health office, Certified Learning Platforms and residential services. For more information on these services please ask the Service Coordinator working with your team.

### **9. How do I find out class descriptions?**

Contact the Service Coordinator for a copy of the most current class descriptions.

### **10. What does SILS stand for?**

Semi-Independent Living Services

### **11. What does DTH stand for?**

Day Training and Habilitation Program



**12. What does SET stand for?**

Supported Employment Team (community jobs with an instructor working at metro area companies)

**13. What does CLP stand for?**

Certified Learning Platform is a skills training program that focuses on teaching people the kind of basic, advanced and specialized work skills that are in demand by community employers.